



**Board Meeting Agenda/Minutes**

Saturday, July 2, 2016

11am-12pm

Riverview Diner in Montgomery, IL

In Attendance: Liz Gardner, Elaina Whittenhall and Melissa Hedlund Nelson

Motion to start meeting: Melissa at 11:14 a.m.; Liz seconded

**Agenda**

1. Approval of April Meeting Minutes: motion to approve minutes by Melissa; seconded by Liz
2. Financial Update
  - a. TLOTH has \$8,000 in the bank, including a 2,500 donation from East Aurora High School, 2,000 from Horizons Unlimited, and 2,500 from insurance payments.
  - b. We have \$2,000 in monthly expenditures, and we'll be charging a \$90 fee for no-shows.
  - c. Melissa is applying for a \$15,000 grant from the Dunham Fund
3. Programming Update
  - a. CIS will start in the fall, but therapists are seeing clients in the studio for the summer.
  - b. Intern Ashley completed a mural in the basement of CIS's offices, and she is doing an art therapy group for the kids at Hesed House.
  - c. Jacquie, Carla, and Ashley will run Heart Makers summer camp with six kids.
  - d. Melissa is only in the studio now about once every 1-2 weeks
4. Art Jam
  - a. We are hoping to have the last 60 percent of donation letters sent out by mid-July, which is also when Erika will try to meet with Jacquie.
  - b. We are planning not to have a stage this year, so the show will be more intimate and closer to the Pavillion.



- c. Activities and signage: we'd like to have a large sign that lists all the different activities that will be available at Art Jam and to have arrows pointing to each station. Brainstorming options, we have:
    - i. Photo booth to take pictures with 1-3 big chalkboard-painted boards, famous paintings with a hole cut out for people's faces, and we can sell prints for \$1-2 a print or 3 for \$5.
    - ii. Tie dye
    - iii. Face painting
    - iv. Shaving cream painting with clothes lines to hang the paper to dry
    - v. Kiddie pool of paint palettes that people can pay to choose a palette, and find out which prize they win (listed on the bottom of the palette).
    - vi. Gift basket table with Liz, the basket lady
  - d. Food: we'd like to have cost-effective additions to sell instead of merely hotdogs. Maybe a slushie machine or popcorn machine?
  - e.
5. New Business: None.
6. Strategic Plan
- a. We'd like to approve the plan at the next meeting, which will be Monday, August 15, 2016 at 7:00 p.m. at Liz's new house.

Motion to adjourn meeting: 11:57 a.m. by Melissa and seconded by Liz. All approved.